



Chandigarh Industrial & Tourism Development Corporation Limited

(A Govt. Undertaking)

CIN No. U45202CH19745GC003415

Regd. Office : SCO 121-122, Sector 17-B, Chandigarh (U.T.) 160 017 (INDIA)

Phone No.: 0172-4644430-31-32-33-34, 2704761, Fax No.: 0172-4644441

E-mail : info@citcochandigarh.com Website : www.citcochandigarh.com

In continuation of this office order No.P&A/P-II/37/769 dated 4.12.2023, the contact No and email of following members of Joint Internal Complaint Committee to redress the grievances of working women on their complaints of sexual harassment in work place in respect CITCO and its units comprising of the following with Mobile No and email No:-

S.No	Name and designation	In the capacity of committee as:-	Mobile No	email
1	Smt. Anju Anand, Manager (P&A), CITCO Now Manager(IW),CITCO	Presiding Officer	9815429226	iw@citcochandigarh.com
2	Smt.Rita Khurana, Personal Assistant, Posted at DGM(Tech.)/ Petrol Station, CITCO	Member	9779228717	ritakhurana1974@gmail.com
3	Smt.Mukta Sharma Sr.Restaurant Hostess, HSV, CITCO	Member	9779011992	muktas638@gmail.com
4	Smt. Bhavna Tayal, President Sadhna Society for Mentally Retarded Children, Rain Basera Building, Manimajra, Chandigarh.	Member	9592999112	bhavna.sadhna@gmail.com
5	Smt. Seema Gupta, Sr. Assistant, P&A Branch, CITCO	Member	8146379723	seema2167@icloud.com
6	Sh. Harminder Singh, Sr. Assistant, P&A Branch, CITCO	Member	9465215670	harminder121982@gmail.com

Manager (P & A)
CITCO

u/6/24



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No.P&A/P-II/37/ 769

Dated: 4-12-2023

OFFICE ORDER

As per provision in section 4(1) of sexual harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013, a joint internal complaint committee is hereby constituted to redress the grievances of working women on their complaints of sexual harassment in work place in respect CITCO and its units comprising of the following:-

- | | | | |
|----|---|---|-------------------|
| 1. | Smt. Anju Anand
Manager (P&A), CITCO | : | Presiding Officer |
| 2. | Smt.Rita Khurana
Personal Assistant,
Posted at DGM(Tech.)/Petrol Station, CITCO | : | Member |
| 3. | Smt.Mukta Sharma
Sr.Restaurant Hostess, HSV. | : | Member |
| 4. | Smt. Bhavna Tayal, President
Sadhna Society for Mentally
Retarded Children, Rain Basera
Building, Manimajra, Chandigarh. | : | Member |
| 5. | Smt. Seema Gupta,
Sr. Assistant, P&A Branch, | : | Member |
| 6. | Sh. Harminder Singh
Sr. Assistant, P&A Branch | : | Member |

The term of the committee shall be for a period of three years. This in supersession to the office order No.P&A/P-II/297 dated 14.02.2023.

Dated Chandigarh the
3rd November, 2023

MANAGING DIRECTOR

Endst.No.P&A/P-II/ 12700

Dated 05 DEC 2023

A copy is forwarded to the following for information and necessary action:-

1. Members of the committee
2. All Head of Units/Branches of CITCO.
3. Notice Boards of the Units.

MANAGER(P&A)



Chandigarh Industrial & Tourism Development Corporation Limited

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CIN No. U45202CH1974SG1003415

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No. P&A/P-II/337
Dated: 12.12.2019

OFFICE ORDER

As per provision in section 4(1) of sexual harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013, a joint internal complaint committee is hereby constituted to redress the grievances of working women on their complaints of sexual harassment in work place in respect CITCO and its units comprising of the following :-

- | | | |
|--|---|-----------------|
| 1. Rakesh Kumar Popli, PCS
CGM, CITCO | : | Chairman |
| 2. Smt. Suveena Bains
Sr.Housekeeper, HMT
Now UT Guest House | : | Member |
| 3. Smt.Seema Bhasin
Housekeeper, HPV | : | Member |
| 4. Smt.Madhu Shahi
Sr.Asstt., H.O. | : | Member |
| 5. Smt. Bhawna Tayal, President
Sadhna Society for Mentally
Retarded Children, Rain Basera
Building, Manimajra, Chandigarh. | : | Member |
| 6. Smt.Harinderjit Kaur,
Jr.Asstt., HO | : | Member |
| 7. Sh.Gurpreet Singh
Manager (P&A), HO | : | Member-Convener |

The term of the committee shall be for a period of three years. This in supersession to the office order No.P&A/P-II/35 dated 01.05.2019.

This issues with the approval of Managing Director.


Manager(P&A)

Contd.....2..



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No.P&A/P-II/348

Dated: 20.12.2019

OFFICE ORDER

A Committee consisting of the following officers is hereby constituted for Internal Complaints:-

- i) Chief General Manager, CITCO.
- ii) Company Secretary, CITCO.
- iii) Manager Accounts, H.O.

This issues with the approval of Managing Director.


Manager(P&A)

Endst.No. P&A/P-II/ 10784-808 Dated: 20/12/19

A copy is forwarded to the following for information and necessary action:-

1. Company Secretary, CITCO.
2. All the HOU's/Branches, CITCO.
4. P-I/P-II/P-III, P&A Branch.
5. EA-I/EA-II/EA-III, Persnl. Branch.


Manager(P&A)



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No.P&A/P-II/243

Dated: 02.11.2020

OFFICE ORDER

The name of Smt.Anju Anand, Sr. Asstt, Indl. Wing Branch is added in place of Smt.Suveena Chaudhary, Ex-Sr.Housekeeper, as a member in the sexual harassment committee of CITCO constituted vide office order No. P&A/P-II/337 dated 12.12.2019.

This issues with the approval of Managing Director.

Manager(P&A)

Endst.No. P&A/P-II/9498-19

Dated: 5/11/2020

A copy is forwarded to the following for information and necessary action:-

1. All members of the Committee.
2. All Heads of Units/Branches of CITCO.

Manager(P&A)

for Managing Director